Student	Braa	Sheet
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Please complete this form when requesting letters of recommendation. You may need a letter of recommendation for college applications, scholarships and other senior activities.

## **DIRECTIONS:**

- Download the form to your desktop and "Save" using the following name: "firstname.lastname Brag Sheet"
- Answer all questions thoroughly.
- When completed save again and send the document to your counselor and any other individual you have asked for a recommendation letter (in person).
- PLEASE NOTE: All requests for letters should allow AT LEAST 10 SCHOOL DAYS.

Name:			Email:			Phone Number:			
SAT Reasoning Test Evidence E Overall Score: Reading a			iting:	Math:			Essay	/:	
ACT Tes	CT Test Overall Score: Reading:		English:		sh:	Math:	Math:		Science:
AP Tests	TEST:     Score: 1 2 [     TEST:     Score: 1 2 [	345 345	TEST SCO TEST SCO	re:	1 <u>2</u> 3 <u></u> 1	]4 <u></u> 5	TEST: Scor TEST: Scor	e: 🗌	1 <u>2</u> 3 <u>4</u> 5 1 <u>2</u> 3 <u>4</u> 5
List the courses you are scheduled to take your senior year.  Fall  Spring									
Tall			эрті						
List all	the post – second								
	Un	iversity/Colle	ege/C	Comm	unity Collec	ge/Trac	le Sch	ool	
What i	is your intended r st.	najor or arec	a of st	udy in	your post-s	econd	ary plo	ans?	Describe your

What is your intended career go	oal at th	is time?	Describ	e your in	iterest.
School Activities,		Year of	Activity		Description of Activity and
Sports, or Clubs	Gr. 9	Gr. 10	Gr. 11	Gr.12	any Leadership Positions.
Community Activities		Year of			
(volunteer) and Community Service	Gr. 9	Gr. 10	Gr. 11	Gr. 12	Description of Activity
3 3 7 7 7 7					
		Year of	Activity		
Work Experience (paid)	Gr. 9	Gr. 10	Gr. 11	Gr. 12	Description of Activity
	I	I	I	l	
Special Recognition, Awards,	Sch	nool Yed	ır Receiv	/ed	
Honors (academic and extra- curricular)	Gr. 9	Gr. 10	Gr. 11	Gr. 12	Description
component					

List <b>three to five words</b> that you would use to describe yourself. <b>Explain each</b> with several sentences.
What special talents (music, sports, theatrical, dance, art, video, technology) do you possess? <b>Explain each</b> with several sentences.
What obstacle (family, personal, illness, financial, etc.) if any, have you encountered? How did you overcome this obstacle? Explain with several sentences.
Do you feel that your academic record is an accurate reflection of your ability? Why?
OPTIONAL: Please note any additional information that may be helpful to your counselor or teacher in writing your letter recommendation.